

NOTES ON COORDINATORS MEETING MAY 28, 2017

2016-2017 TEAM LEADERS AND MONTHS

BOB CLAIRE	SEPTEMBER
BETTY SMITH	NOVEMBER
HEATHER CHUBB-WAY	DECEMBER
DARLENE HAYNEN	JANUARY
BONNAE MCTAVISH	FEBRUARY
SALLY HODGES:	MARCH
DEB C. AND MARGARET P	APRIL
BRENDA WALLACE	MAY
MARIAN WHITMAN	JUNE
KERRI DUNCAN-MCCARTNEY:	JULY
KERRI DUNCAN-MCCARTNEY will cover 1 st Sunday in August	

CHAIRING:	REV. PEGGY
REGRETS	HEATHER/RAE MACINTOSH

1. THANK YOU TO COLLEEN AND REQUEST FOR CHAIR FOR UPCOMING YEAR

Darlene will send a thank you card to Colleen thanking her for her contributions to the success of the Sacred Service program. Colleen will be asked to offer a half page description of the coordinator's role and responsibilities.

We are in need of a Coordinator to take over Colleen's position. Team leaders were invited to consider people who might fill this roll.

The roll of the Coordinator will not be that onerous since the program is up and running and we have almost finished a year into it. During the summer Chantal will review and update lists of the twelve teams and the To-Do lists will be reviewed and updated. Everyone will receive copies of the to do list and other information please read over and add and subtract as needed and send to the office to update the main copy.

2. SACRED SERVICE COORDINATION

After extensive discussion it was decided that some teams will keep the same months and others change months. It was also decided that each

team would have a buddy team that could be called upon only in emergency or high need situations.

2017-2018 TEAMS

TEAM LEADER	MONTH	BUDDY MONTH
BOB/JANET CLAIRE	SEPTEMBER	MARCH
SALLY HODGES	OCTOBER	APRIL
BETTY SMITH	NOVEMBER	MAY
DEB CHARNUSKI	DECEMBER	JUNE
DARLENE & FRANZ HEYNEN	JANUARY	JULY
HEATHER CHUBB-WAY	FEBRUARY	AUGUST
RAY MACINTOSH	MARCH	SEPTEMBER
BONNAE MCTAVISH	APRIL	OCTOBER
BRENDA WALLACE	MAY	NOVEMBER
MARIAN WHITMAN	JUNE	DECEMBER
KERRI DUNCAN-MCCARTNEY	JULY	JANUARY
KERRI DUNCAN-MCCARTNEY	1 st Sunday in August	

POSTING of updated team sheets will occur during the summer.

ADVERTISING

This summer inserts will be placed in the worship folders and an invite put on the webpage encouraging people to join a team. Newcomers to St. David's will also be invited to join a team. There will be clipboards passed around during worship to give people a chance to sign up.

FEEDBACK

- Be sure to include ushers and greeters who have served prior to the Sacred Service Program.

Ushers: Jerry Stride, 2nd Sunday; George Callaway, Bob and Connie Hanwell, 3rd Sundays; Vivian Crandall, Gary Smith, Ellen Blewett, Margaret Pellicci and Pat Fawcett, 5th Sunday; Spares: Joan Montain and Bev Settington

Coffee: Don McKinnon and Mona Vanderdorf, 3rd Sunday.

Greeters: Bea Cochrane greets on the fourth Sunday; Lil Phillips 2nd Sunday; Bill and Karen Dickson, 5th Sunday; Spares Alistair Day, Bev Settingington, Sylvia McDonald

- Brenda (May Leader) communicated by phone and letter writing (3 times) to ensure that all her team were contacted.
- Encourage congregation members to help if they are able and available.
- Check to-do lists to make sure that all tasks are covered (toilet paper, etc.)
- Buddy teams were organized (see above). This ensures that every team has a back up team but only if really necessary. Buddy teams leaders should connect with each other.
- A worship schedule that includes special events will be circulated soon. We were reminded that set up and clean up for special events is the responsibility of the events team and not the sacred service team.
- Welcome back lunch will be the last week in September. Inserts welcoming newcomers to volunteer will occur.
- Encourage families to participate as a whole.
- Get the lock for the back door changed for ease of locking and unlocking. Peter will do this.

ENJOY THE NEXT 2017-2018 SEASON AND CELEBRATE THE SUCCESSES OF THE PIONEER YEAR OF THIS SACRED SERVICE PROGRAM.